**Village of Bellwood**

**Meeting Minutes ~ April 3rd, 2023**

The Village of Bellwood Board of Trustees held its regular meeting on April 3rd, 2023, at the Village Auditorium. Chairman Joyce Napier, called the meeting to order at 7:00 with Vice Chairman Scott Romshek, and Trustees Connie Scholz, Jeremy Junck, and Lee Nickolite in attendance. Village employees Jennifer Stracke, Paul Nickolite, and Ray Sueper were also present.

Chairman Napier stated that the open meetings law is in effect.

The Pledge of Allegiance was said.

The Minutes of the March 6th, 2023, Meeting was up for approval. Chairman Joyce Napier motioned to approve the minutes and Vice Chairman Scott Romshek seconded the motion, which passed all in favor, no one against.

The March bills were read by Jennifer Stracke. Chairman Joyce Napier motioned to approve the minutes and Trustee Connie Scholz seconded the motion, which passed all in favor, no one against.

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| March 2023 |  |  |  |
| Vendor | Description | Amount | Check # |
| Bank of the Valley | Truck loan payment | $525.93 | E-Pay |
| Dept of Revenue | Feb sales tax | $346.44 | E-Pay |
| Quick books Live | Online Contract | $40.00 | E-Pay |
| Principal Life Insurance | Employee Stipend | $200.00 | 15966 |
| Hometown Leasing | Lease on Printer | $91.51 | 15957 |
| Butler Co Treasurer Office | Sheriff payment | $1,000.00 | 15951 |
| AKRS Equipment - John Deere | Mower Bagger | $4,600.00 | 15971 |
| David City Public School | Class C Liquor donation | $300.00 | 15954 |
| Bellwood Ampride C Store | February Fuel | $312.64 | 15950 |
| Butler Public Power | Bellwood Electricity | $2,911.34 | 15952 |
| Callaway Rolloffs LLC | Rolloffs for cleanup days '22 | $2,000.00 | 15947 |
| Card Services | Employee Cards | $1,294.00 | 15953 |
| Gilmore & Associates | Lagoon Evaluation 2023 | $1,279.31 | 15955 |
| H & M Electric | Shop Lights & Outlets | $8,298.61 | 15956 |
| Jackson Service | Cleaners | $164.04 | 15958 |
| JEO Consulting Group | Sidewalk project -match | $331.50 | 15949 |
| Layne Christensen Company | Pump and WTP controls | $1,045.00 | 15959 |
| Mid American Research Chem | Chemicals | $141.77 | 15960 |
| NE Health Enviromental Lab | Water Samples | $271.00 | 15961 |
| NMPP Energy | 2023 Software Plan | $2,013.00 | 15962 |
| Obrist & Company | Camera and vac lines | $1,000.00 | 15963 |
| Pam Hough | Deposit minus Final Bill | $77.81 | 15965 |
| Verizon | Cell Phone | $83.21 | 15967 |
| Waste Connections | Trash Service | $58.80 | 15968 |
| Windstream | Phone & Internet | $391.19 | 15969 |
| Depository Trust Co | Bond payment | $5,043.75 | Wire |
|  |  |  |  |
|  |  |  |  |
|  | Total | $33,820.85 |  |

**Butler County Sheriff’s Department:**

Sheriff Tom Dion was present at the Meeting. CAD report was not available this month. Sheriff Dion stated with weather changing, mini-bikes and 4-wheelers will be picking up, so the department will keep a close eye on those vehicles. Few speeders in town that was caught also.

**Planning and Zoning/Building Inspector:**

Ray Sueper gave the board an Inspection Report listing details of the duties he did for the month of March. Stated he had a meeting with JEO Brent Ciecior regarding the sidewalk project. The quote that was given in 2022 for the complete project, has now doubled. Further research regarding the project will be discussed at next month’s meeting.

DED was notified by our new SENDD representative that the Comprehensive Plan bid had no competition, since we only had one bidder. We can move forward with permission from the DED after we have shown we sent out Bid letters and advertised appropriately. Further documentation is needed in order to comply.

Ray Sueper also presented to the board all the permits that were issued throughout the month.

**Complaint Forms:**

No Complaint forms on file.

**Tree Board:**

No Tree Board Report.

**Water/Utility Issues:**

The Village is waiting for the Engineer report regarding the Lagoons.

**Monthly Treatment Plant Update:**

No update from Paul Nickolite

**Old Business:**

Village of Bellwood received verbal confirmation of the 2022 Audit Waiver request approval. Approval letter will be sent out shortly.

Utility Supervisor, Paul Nickolite finished painting the walls in Auditorium. The clerk is going to make sure no renters stick anything to the wall.

**New Business:**

A Representative from Marvin Consultants was present at the meeting to go over the new Comp Plan. Ray Sueper advised him that the baseline of the grant is $24,750, and the Village of Bellwood is responsible for matching 10%, with the total amount being $27,225. Representative went over the bidding fees, and he will take back those numbers to Keith Marvin to work up a new bid to reduce the cost. Right now, we are still waiting for CDBG to contract award.

Discussion was made regarding the sewer main obstruction running along Church Street from Prospect Street to Derby Street. Chairman Joyce Napier read the inspection report and the recommendation report from Johnson Service Company. The board discussed the recommendation of the Vaporooter root form and had additional questions. The clerk is going to invite Bret Melson with Johnson to the May meeting to talk more about the program.

Jason Romshek with the Bellwood Ball Association was present at the meeting. He presented a list of proposed improvements and equipment purchases on services needed for the ballfield. He stated the association received numerous pledged donations from sponsors in the neighboring community. Ask the board if they could help pay for any of the improvements on the list provided. As a starting point,

Chairman Joyce Napier motions to pay the Ballfield Association $2500 from our Keno account. The motion was seconded by Vice Chairman Scott Romshek, which passed all in favor, no one against.

Discussion was made regarding the auditorium and how many renters we have this year. Approval given to have someone come in and polish the floor. Chairman Joyce Napier questioned if more tables are needed. After discussion from the board, they decided there is no room for more tables.

Bellwood Spring Clean-up date is Friday, June 9th from 4pm-8pm and Saturday, June 10th from 8am-12pm. Paul Nickolite will arrange the dumpster and get volunteers.

Discussion was made to hire a Full-Time Summer employee to help with duties around the Village. Wages would depend on experience and could potentially increase after a month’s evaluation. The Clerk will post help wanted signs around the communities and at the High Schools.

Chairman Joyce Napier motioned to adjourn from General Session meeting at 8:40p.m. Trustee Lee Nickolite seconded the motion, which passed all in favor, no one against.

**Next Board Meeting with be Monday, May 3rd, 2023, at 7:00pm.**

Village Clerk/Treasurer

Jennifer Stracke