**Village of Bellwood**

 **Meeting Minutes ~ July 5th, 2022**

The Village of Bellwood Board of Trustees held its regular meeting on July 5th, 2022, at the Village Auditorium. Chairwoman Joyce Napier, called the meeting to order at 7:01 with Co-Chair Scott Romshek, and Trustees Connie Scholz, Jeremy Junck, and Lee Nickolite in attendance. Village employees Jennifer Stracke and Ray Sueper were also present.

Chairwoman Napier stated that the open meetings law is in effect.

The Pledge of Allegiance was said.

The Minutes of the June 6th, 2022, meeting was up for approval. Chairwoman Joyce Napier motioned to approve the minutes. Trustee Lee Nickolite seconded the motion, which passed all in favor, no one against.

The June bills were read by Joyce Napier. Co-Chair Scott Romshek motioned to approve the bills and Trustee Jeremy Junck seconded the motion, which passed all in favor, no one against.

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| Jun-22 |  |  |  |
| Vendor | Description | Amount | Check # |
| Dept of Revenue  | 14 months back sales tax | $7,359.19 | E-Pay |
| QuickBooks Payroll | Employee's Full & PT | $9,963.52 | E-Pay |
| IRS Tax payment  | IRS Tax | $1,583.64 | E-Pay |
| Bank of the Valley  | Loan pymt on truck  | $525.93 | E-Pay |
| QuickBooks Live | Online Contract  | $40.00 | E-Pay |
| H&L Asphalt LLC | Armor coat deposit | $9,375.00 | 15719 |
|  Ace Hardware David City | Supplies  | $228.15 | 15720 |
| Akrs Equipment | parts for mower | $200.93 | 15721 |
| Aqua-Chem, Inc | Chemical delivery  | $466.93 | 15722 |
| Butler Co Treasurers Office | Sheriff Contract | $1,000.00 | 15723 |
| Butler Public Power District | Electricity for Village | $2,735.52 | 15724 |
| Card Services Visa  | Employee credit cards | $922.10 | 15725 |
| Eakes Office Supply  | Copies for color and b&w | $56.55 | 15726 |
| Fairfield Inn & Suites  | Travel hotel stay | $259.90 | 15727 |
| Frontier Co-op | Propane at shop | $170.29 | 15728 |
| Hometown Leasing | Lease on Printer | $91.51 | 15729 |
| Jackson Services | Uniforms/Mats cleaning | $145.20 | 15730 |
| Lee Enterprises | Publication in Banner Press  | $193.00 | 15731 |
| Midwest Services & Sales | Equipment Parts | $490.40 | 15732 |
| NDEE – Fiscal Service  | Semi Annual Bond payment  | $4,742.04 | 15741 |
| NE Pub Hlth Envir Lab  | Water Testing | $31.00 | 15742 |
| One Call Concepts | Alarm Notifications | $12.68 | 15734 |
| Principal Life Insurance Co | Employee Stipend | $150.00 | 15735 |
| Sack Lumber | Ballfield chalk | $128.61 | 15736 |
| USA BlueBook | Parts for shop | $389.52 | 15737 |
| Verizon Wireless  | Cell phone charge | $83.23 | 15738 |
| Waste Connections | Trash Services | $295.80 | 15739 |
| Windstream | Office phone/internet | $393.97 | 15740 |
|   |   |   |   |
| Pilot Rock  | Auditorium Picnic Tables  | $4,500.00 | Keno Check #1048 |
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|   |   |   |   |
|   | Total | $46,534.61 |  |

**Butler County Sheriff’s Department:**

Sheriff Dion was present at the meeting. Joyce read a letter from concerned resident regarding the use of ATV’s and Golf Carts. Sheriff Dion agreed with the facts in the letter. Ordinance 3-420 was provided to the Board regarding off road vehicles. Discussion was made to enforce the law during Bellwood Daze.

**Planning and Zoning/Building Inspector:**

Ray Sueper went over his June Officer’s report that was provided to the board. Discussion on tree stumps on Residents property. Joyce will find out more from Paul about the tree removal by the highway.

**Complaint Forms:**

Resident Louie Oborny filed a complaint form against the Village Board Members. Discussion was taken place regarding our zoning/building inspector for the village as he is concerned that the regulations are not being met.

**Water Issues:**

Scott Romshek reported for Paul Nickolite due to his absence from the meeting. Discussion was made for the best way to fix the water issue at 605 Centennial Street. Total project could be around $3000-$5000 which they would extend the water line through the ballpark, trailer court, and down to Esplanade Street.

Resident Bill Macoubrie brought his water filter to show the board how dirty the water gets. He stated it looks the same as before the Water Treatment Plant was installed. Joyce is going to discuss with Paul to see if he has a contact to see if someone would come and make sure the Water Treatment Plant is doing what it is designed to do.

Resident Brian Wilson recommended water flushing the main lines and inspecting the fire hydrants to make sure they are all usable to avoid any kind of liability.

Joyce recommended having a separate meeting to discuss water issues.

**Other Business:**

Gary Meister attended meeting to discuss Building Inspection concerns that he has against the Village’s Building Inspector, Ray Sueper. Gary Meister was hired to build an office for Scott Romshek at Romshek Seed. He is concerned with what has taken place with the inspections on the office. Ray stated he is going by the ordinance in place for building inspections. Discussion from the Board Members also took place. The board wanted to have further discussion with Ray Sueper in a closed Executive Session.

Chairwoman Joyce Napier motioned to close our regular meeting at 8:06pm and go into Executive Session to discuss personnel issues with Building Inspector, Ray Sueper. Co-Chair Scott Romshek seconded the motion, which passed all in favor, no one against. Executive Session began at 8:09pm and those present in the executive session were Chairwoman Joyce Napier, Co-Chair Scott Romshek, and Trustees Connie Scholz, Jeremy Junck, and Lee Nickolite. Building Inspector Ray Sueper and Clerk Jennifer Stracke was also present in the meeting. Chairman Joyce Napier restated that the purpose for the closed session was to discuss personnel issues with Ray Sueper.

Chairwoman Joyce Napier motioned to close Executive Session at 8:25pm and go back into regular session. Co-Chair Scott Romshek seconded the motion, which passed all in favor, no one against.

Chairwoman Joyce Napier motioned to begin the regular session at 8:28pm, Trustee Jeremy Junck seconded the motion, which passed all in favor, no one against.

**Old Business:**

Submitted an insurance claim for roof damage on the Bellwood Auditorium. The Insurance Adjustor inspected the roof and now waiting on response from the insurance company. George with ABC Roofing is on standby to give a quote on repairs.

Resident Jeff Romshek stated he has been keeping in touch with his contractor regarding the demolition of the condemned house. He is going to keep in contract with the clerk, Jennifer Stracke, with updates on the process so she can advise the Village Board.

**New Business:**

Discussion was made for additional street maintenance, proposing to clean and do a hot melt to seal cracks on Esplanade Street to the Highway. The maintenance cost would be approximately $27,500, in addition to the Armor Coating Cost of $37,500.

Chairman Joyce Napier motioned for the additional maintenance of street sealing, which will be done by H&L Asphalt. Trustee Connie Scholz seconded the motion, which passed all in favor, no one against.

Discussion was made to purchase a yard sign for the Auditorium to let the public know the Auditorium is for rent and an office phone number. Going to research more and get a quote from a local business.

Dave Hough passed out posters with the schedule for Bellwood Daze.

Chairman Joyce Napier motioned to adjourn from regular session at 8:49p.m. Trustees Connie Scholz seconded the motion, which passed all in favor, no one against.

**Next Board Meeting with be Monday, August 1st at 7:00pm.**

Village Clerk/Treasurer

Jennifer Stracke