**Village of Bellwood**

 **Meeting Minutes ~ September 11th, 2023**

The Village of Bellwood Board of Trustees held its regular meeting on September 11th, 2023, at the Village Auditorium. Chairman Joyce Napier, called the meeting to order at 7:27pm after Budget Hearing and Meeting was discussed. Co-Chairman Scott Romshek, and Trustees Connie Scholz, Jeremy Junck, and Lee Nickolite was in attendance. Village employees Jennifer Stracke (clerk/treasurer), Paul Nickolite (Utility Supervisor), and Ray Sueper (Planning & Zoning Administrator) were also present.

Chairman Napier stated that the open meetings law is in effect.

The Pledge of Allegiance was said.

The Minutes of the August 7th, 2023, Meeting was up for approval. Chairman Joyce Napier motioned to approve the minutes and Trustee Lee Nickolite seconded the motion, which passed all in favor, no one against.

The August bills were read by Chairman Joyce Napier. She motioned to approve the minutes and Vice Trustee Lee Nickolite seconded the motion, which passed all in favor, no one against.

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| August 2023 Billing |  |  |  |
| Vendor | Description | Amount | Check # |
| Bank of the Valley | Truck loan payment | $525.93 | E-Pay |
| Dept of Revenue  | July sales tax  | $244.40 | E-Pay |
| Quick books Live | Online Contract  | $40.00 | E-Pay |
| Principal Life Insurance | Employee Stipend | $200.00 | 16115 |
| Hometown Leasing | Lease on Printer  | $95.93 | 16109 |
| Butler Co Treasurer Office  | Sheriff payment | $1,000.00 | 16104 |
| ACE Hardware-David City  | dpl keys and supplies  | $75.92 | 16099 |
| Alexis and Savannah Townships | Pioneer St maintenance | $900.00 | 16100 |
| Applied Connective Technologies | Office computer outage | $175.48 | 16101 |
| Bellwood Ampride | July fuel charges | $790.41 | 16102 |
| BJ's Hardware | parts  | $12.13 | 16103 |
| Butler Public Power District  | Village Electricity | $2,193.93 | 16105 |
| Card Services | credit cards | $629.73 | 16106 |
| Edgewater Insurance | Qtr Cml pkg+work comp | $6,640.00 | 16107 |
| Frontier Coop | chemicals | $290.13 | 16108 |
| Jackson Service | Aug cleaners | $216.67 | 16110 |
| JEO Consultants | Sidewalk project match | $841.00 | 16111 |
| NE Health Enviromental Lab | Water Samples | $15.00 | 16113 |
| Osborn Sales & Service LLC | Office Air Conditioner | $2,882.00 | 16114 |
| SENDD | Membership dues | $467.00 | 16116 |
| Verizon Wireless | cell phone | $83.17 | 16117 |
| Waste Connections | Trash + Bellwood daze | $1,026.88 | 16118 |
| Windstream/Kinetic  | phone/internet | $425.69 | 16119 |
| Marvin Planning Consultants | Comp Plan | $3,865.00 | 16112 |
| Depository Trust Co.  | Street Bond | $30,043.75 | Wire |
|   | Total | $53,680.15 |  |

**Butler County Sheriff’s Department:**

The Sheriff was not present at the meeting. Board members received copies of CAD report for the month of August.

**Planning and Zoning/Building Inspector:**

Ray Sueper went over the details of his Inspection report for the month of August. Board members have copies of the Report listing details of the duties he did for the month. He also attended the Governor’s Economic Development Summit in Kearney and passed out a flyer to the board.

**Complaint Forms:**

NDEE Inspection of complaint forms in board packets. The NDEE inspector reported that there were no concerns, and the village was complying with regulations.

**Tree Board:**

No Tree Report

**Water/Sewer Utility Issues:**

No update

**Monthly Treatment Plant Update:**

No update

**Other Business:**

Planning & Zoning Meeting and Town Hall Meeting for the public’s input on a new Comprehensive Plan for our Village is now set for October 5th, 2023, at 7:00pm at the Village Auditorium.

Ray Sueper gave an update regarding the Comprehensive Plan. Keith Marvin is working on the survey to send out to the public and put in the suggestion made from the Chairman Joyce Napier and Ray Sueper.

Ray Sueper gave an update regarding the sidewalk project. Gehring Concrete will start the project next week.

**Old Business:**

The board reviewed Johnson Service Company estimate to do a VaporRoot Foam treatment for the sewer main that runs down Church Street from Prospect Street to Derby Street at a rate of $2.15LF, for a total of $3622.75. Chairman Joyce Napier motioned to approve the service. Co-Chairman seconded the motion, which passed all in favor, no one against.

The board also reviewed Johnson Service Company estimate for 2024 rates to enter into an Annual Maintenance Program to service all sewer lines. The board decided to wait on the Annual Maintenance program until after servicing Church Street and see how well it works.

**New Business:**

Chairman Joyce Napier motioned to approve Resolution 2023-2, Signing the Municipal Annual Certification of Program Compliance 2023 Forms. Trustee Jeremy Junck seconded the motion, which passed all in favor, no one against.

The board received a quote from Rodney Bell with Hoich Irrigation to place underground sprinklers in the north and south downtown islands. The North Island quote is $3200, and the South Island is $2200, for a total of $5400. Co-Chairman Scott motioned to approve the quote for both islands to be done at the same time. Trustee Lee Nickolite seconded the motion, which passed all in favor, no one against.

A review and discussion were made regarding annexing lots 1 & 3 of Bells 4th addition into village limits. Chairman Joyce Napier made the request to initiate the start of the annexation process by contacting our Village Attorney.

Jeff Ray, a planner with JEO Consulting Group was present at the meeting. He discussed the process of a preliminary plat with the board members and how to proceed and the standards for the subdivision. The board discussed having Rodney Bell at the next meeting along with the Village Attorney, Tim Wolmer.

The Planning Commissioners did pass the proposed subdivision preliminary plat to the Village board pending a zoning change from R1 to R2 on July 24th. The board decided to table motions until Rodney Bell has an opportunity to talk to an engineer. After that, the board can discuss the project with Rodney so they can work together on this subdivision project, since it will be a great asset to the community.

The Board asked the village clerk to research the street bond and the street tax budget to see if it can be used for paving some of Pioneer Street.

Chairman Joyce Napier Motioned to adjourn from General Meeting at 8:39pm. Trustee Lee Nickolite seconded the motion, which passed all in favor, no one against.

**Next Board Meeting with be Monday, October 9th, 2023, at 7:00pm.**

Village Clerk/Treasurer

Jennifer Stracke